

# INTERVIEW WORKSHEET

|   |  |        |                   |                   |                 |                 |
|---|--|--------|-------------------|-------------------|-----------------|-----------------|
| Name of Candidate   |  |        |                   |                   |                 |                 |
| Position Title  |  | Series | Grade             | Location          |                 |                 |
| Questions (Anchors with point values indicated for each question could be attached to this form.) |  | KSA NO | Individual Rating |                   | KSA Criticality | Combined Rating |
|   |  |        |                   |                   |                 |                 |
| 1   | NOTE: Space under Question 1-6 is provided for interviewer to make notes. Interview questions and anchors are to be attached to this form. |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
| 2   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
| 3   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
| 4   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
| 5   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
| 6   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
|   |  |        |                   | X                 |                 | =               |
| Comments/Notes (Use reverse if more space is needed)  |  |        |                   |                   | Total Score     |                 |
| Rating Official (Must be signed by selecting official)  |  |        |                   | Date of Interview |                 |                 |